



## Uputstvo za bezbjedno podešavanje e-mail klijenta i backup e-mail poruka

Ovo kratko i jednostavno uputstvo pomoći će vam da podesite e-mail klijent tako da bezbjedno prima i šalje poruke, u skladu sa pravilima mail servera.

### 1. Prijem e-mail poruka (IMAP ili POP3)

Preporučena podešavanja:

- Tip servera: IMAP
- Port: 993
- Sigurnost: SSL/TLS

Alternativna podešavanja:

- Tip servera: POP3
- Port: 993
- Sigurnost: SSL/TLS

Outlook (Classic)

1. Otvorite File
2. Kliknite Account Settings → Account Settings
3. Izaberite e-mail nalog → Change
4. Kliknite More Settings → Advanced
5. Postavite port 993 i izaberite SSL/TLS
6. Sačuvajte izmjene

Thunderbird

1. Otvorite Account Settings
2. Izaberite Server Settings
3. Postavite port 993
4. Connection security: SSL/TLS
5. Sačuvajte podešavanja

### 2. Slanje e-mail poruka (SMTP)

Bez ispravnog SMTP podešavanja, e-mail se neće slati.

Obavezna SMTP podešavanja:

- Port: 587
- Sigurnost: STARTTLS
- Autentifikacija: uključena



#### Outlook

1. More Settings → Outgoing Server
2. Označite My outgoing server (SMTP) requires authentication
3. Zatim otvorite Advanced
4. Postavite port 587 i sigurnost STARTTLS

#### Thunderbird

1. Account Settings → Outgoing Server (SMTP)
2. Izaberite server → Edit
3. Port: 587
4. Connection security: STARTTLS
5. Authentication method: Normal password

### **3. Važno: provjera „From“ (Pošiljalac) adrese**

Mail server dozvoljava slanje poruka samo ako je adresa pošiljaoca ista kao adresa za prijavu.

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✓ Ime može biti proizvoljno

✓ E-mail adresa mora biti identična adresi naloga

Gdje to provjeriti?

- Outlook: Account Settings → Change → Email Address
- Thunderbird: Account Settings → Email Address

### **4. Provjera da li sve radi**

1. Zatvorite e-mail klijent
2. Ponovo ga pokrenite
3. Pošaljite test e-mail

Ako poruka prođe bez greške – podešavanje je uspješno!

Ako i dalje imate problem sa slanjem ili prijmom pošte, provjerite lozinku ili kontaktirajte IT podršku.

### **5. Dodavanje e-mail naloga (Računar)**

#### **Outlook (Classic)**

1. Otvorite File
2. Kliknite Add Account
3. Unesite email nalog i lozinku

Ukoliko dobijete grešku nakon unosa lozinke, kliknite na Change Account Settings i uvjerite se da je vrijednost porta za Outgoing mail podešena na 587 (tačka 2 ovog uputstva)



IMAP Account Settings  
ctuputstva@t-com.me [\(Not you?\)](#)

Incoming mail  
Server  Port

Encryption method

Require logon using Secure Password Authentication (SPA)

Outgoing mail  
Server  Port

Encryption method

Require logon using Secure Password Authentication (SPA)

[Go back](#) [Next](#)

### Outlook (New)

1. Otvorite File
2. Odaberite Account Account
3. Kliknite Add Account
4. Unesite email nalog i lozinku
5. Označite Show more i unesite podatke sa početka uputstva

IMAP  
ctuputstva@t-com.me

[Forgot password?](#)

Show more

Use recommended settings

IMAP Incoming server \*  Port \*

Secure connection type

[Continue](#) [Select provider](#)

IMAP  
ctuputstva@t-com.me

SMTP username \*

SMTP password

Enter your SMTP password if it differs from your IMAP/POP password.

SMTP Outgoing server \*  Port \*

Secure connection type

[Continue](#) [Select provider](#)

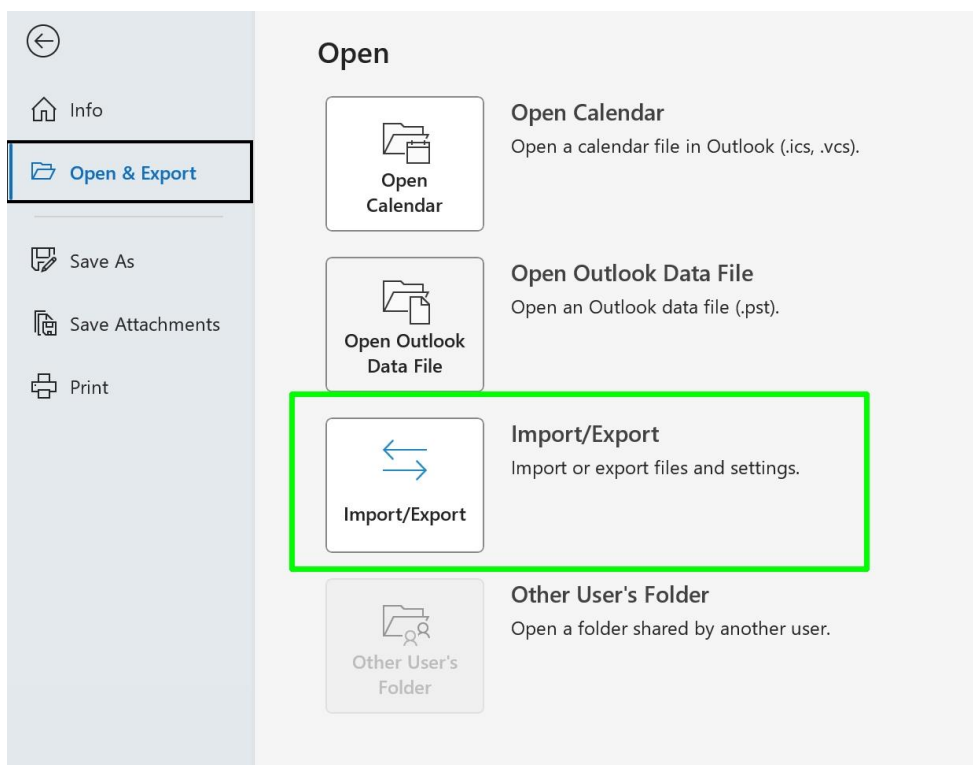
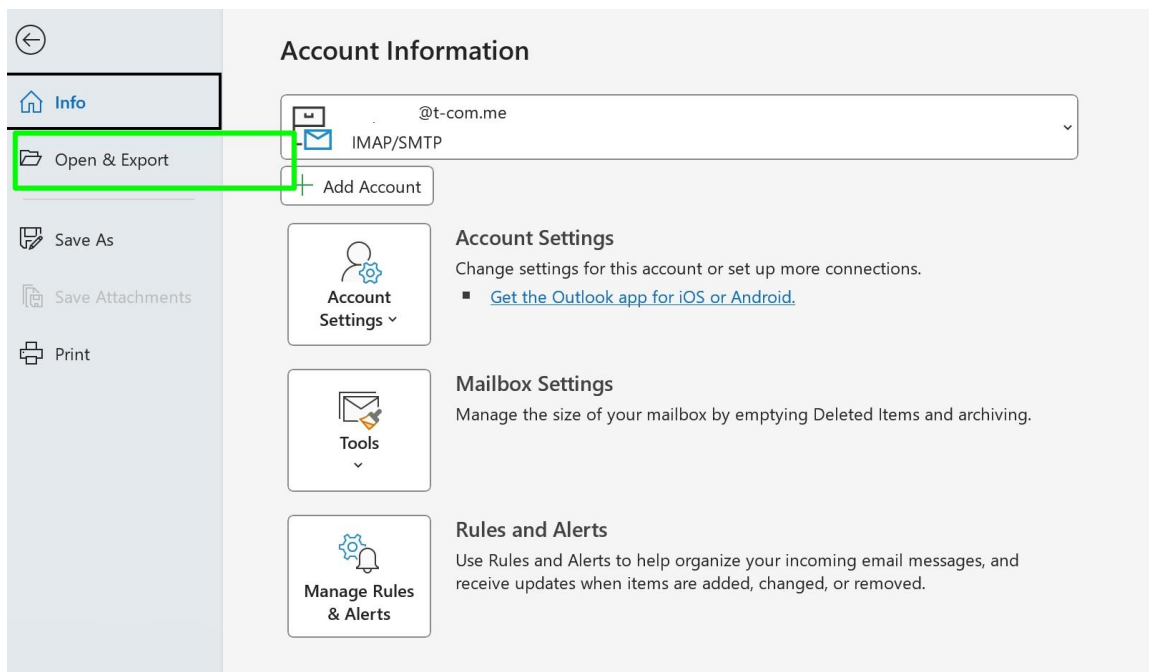


## Uputstvo za bekap e-mail poruka (IMAP nalog)

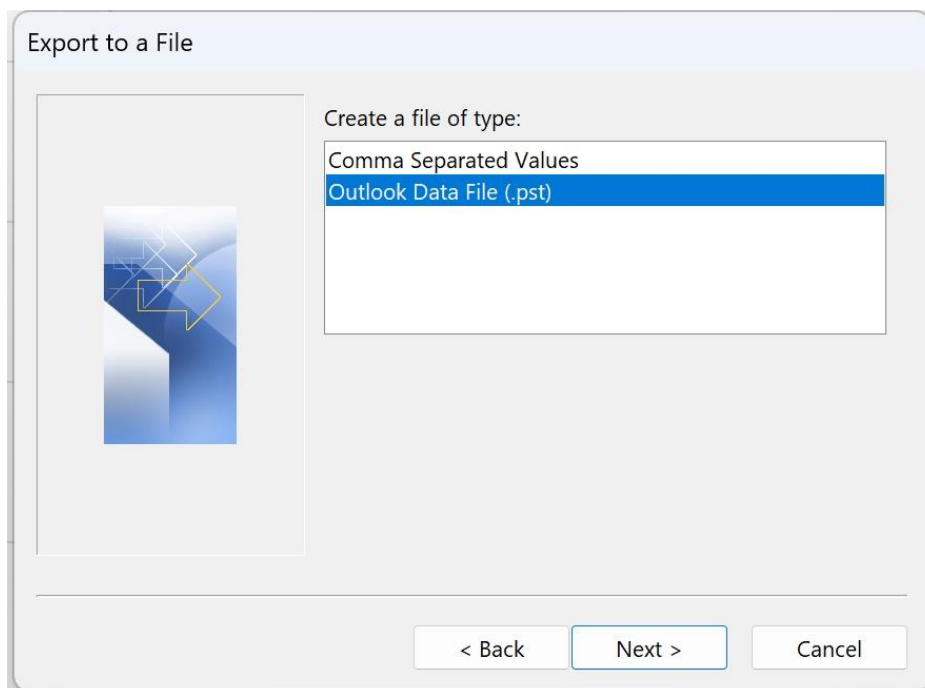
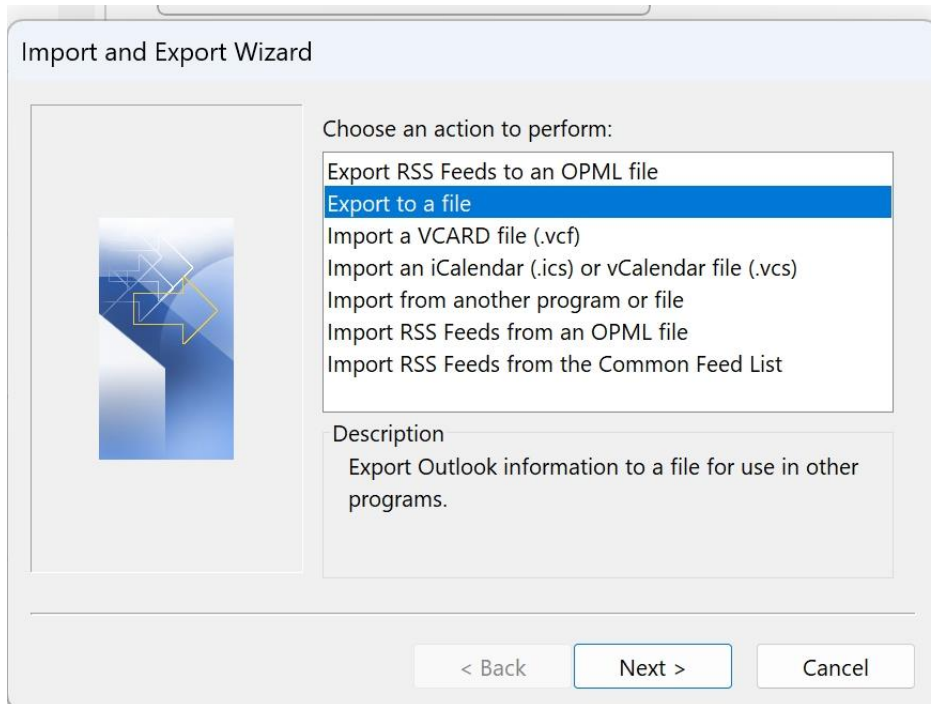
Ovo uputstvo objašnjava kako da sačuvate kopiju svih svojih e-mail poruka sa već podešenog IMAP naloga, koristeći mail klijent

### Microsoft Outlook:

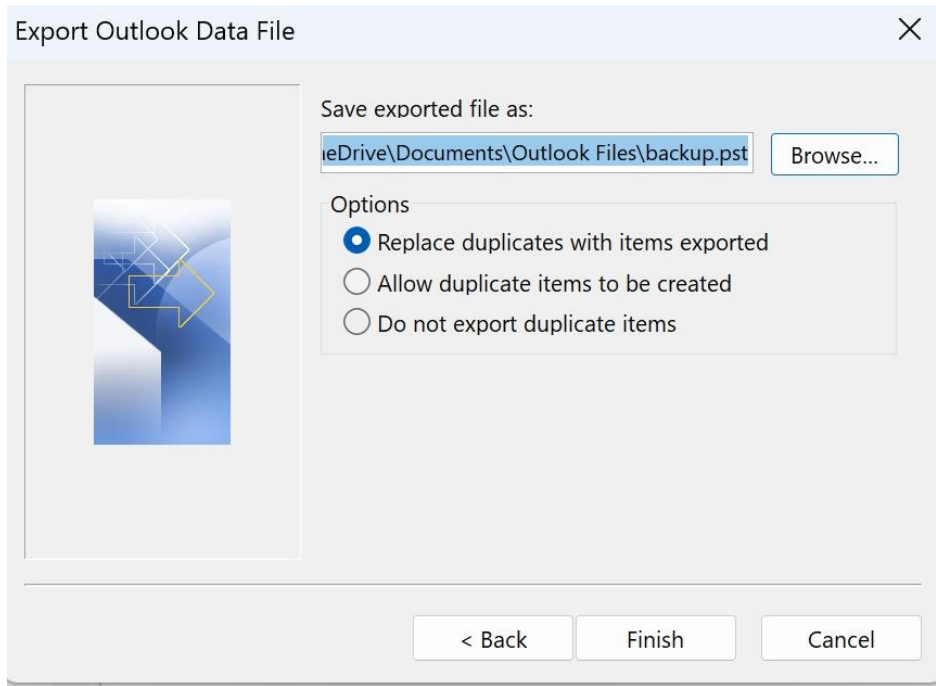
- File → Open & Export → Import/Export



- Export to a file → Outlook Data File (.pst) i pratite podešavanja kao na slikama ispod



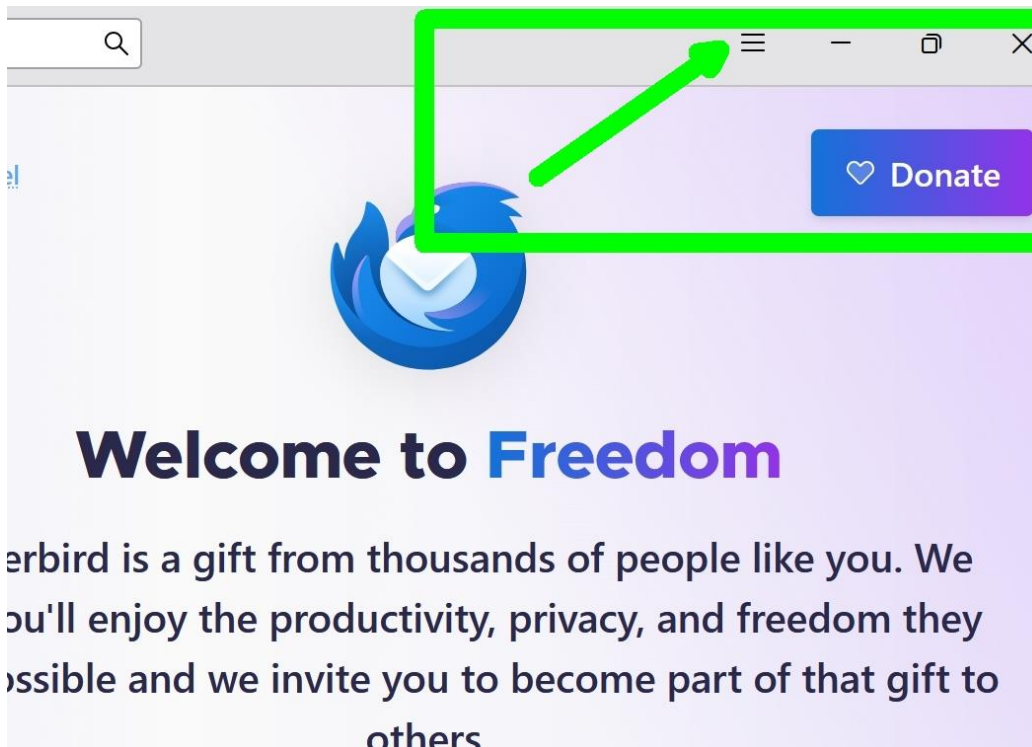
Odaberite lokaciju fajla (Desktop, My Documents i sl)



Generisani PST fajl se sada može importovati u Outlook nakon što se napravi nalog na nekom drugom mail servisu.

### Mozilla Thunderbird

Kliknite na Meni (oznaceno na slici)





## Tools/Export

New Account >	< <b>Tools</b>
+ Create >	Import
Open from File >	<b>Export</b>
View >	Export for Mobile
Density	Search Messages Ctrl+Shift+F
Font Size - 12px +	Message Filters
Settings	OpenPGP Key Manager
Account Settings	Download Manager Ctrl+J
Add-ons and Themes	Activity Manager
<b>Tools</b> >	Developer Tools Ctrl+Shift+I
Help >	
Exit Ctrl+Shift+Q	

### Export

**Export accounts, messages, address books, and settings to a ZIP file.**

If your current profile is larger than 2GB, we suggest you back it up by yourself.

[Open profile folder](#)

Export

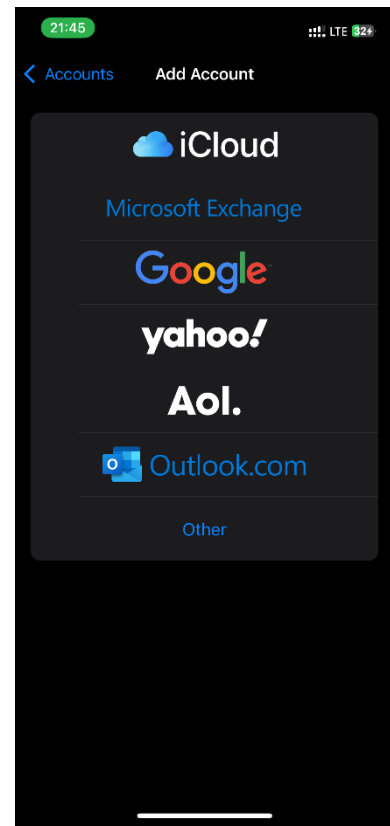
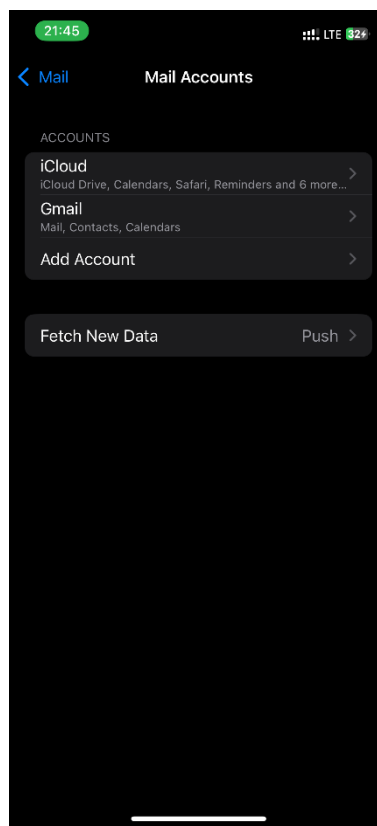
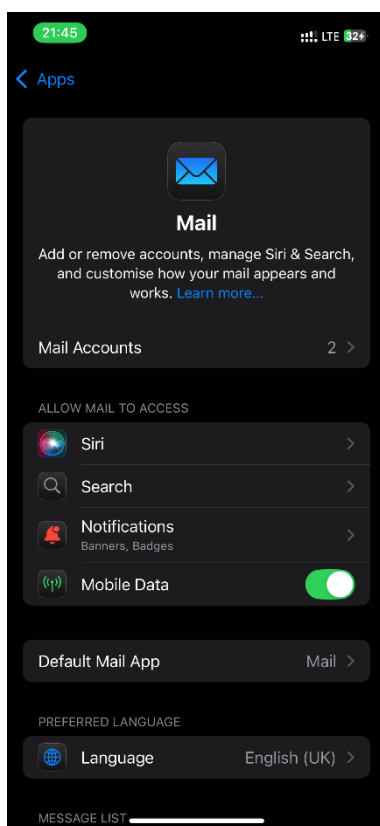


## Dodavanje e-mail naloga (Mobilni telefon)

### iOS

1. Otvorite Podešavanja
2. Odaberite Mail Aplikaciju
3. Kliknite na Mail Accounts pa Add Account
4. Odaberite Other pa Add Mail Account
5. Unesite ime, email adresu i lozinku (polje opis je opciono) pa dalje

Ponovo unesite korisničke podatke, host name (mail.t-com.me) i potvrdite lozinku za incoming i outgoing mail server (ista lozinka u oba polja)





21:47 LTE 34%

Cancel New Account Next

Name Telekom Mail

Email ctuputstva@t-com.me

Password

Description T-Com

q w e r t y u i o p  
a s d f g h j k l  
↑ z x c v b n m ↵  
123 🌐 razmak ↵

🌐 🎤

21:54 LTE 38%

Cancel New Account Next

IMAP POP

Name Telekom Mail

Email ctuputstva@t-com.me

Description T-Com

INCOMING MAIL SERVER

Host Name mail.t-com.me

Username ctuputstva@t-com.me

Password

OUTGOING MAIL SERVER

Host Name mail.t-com.me

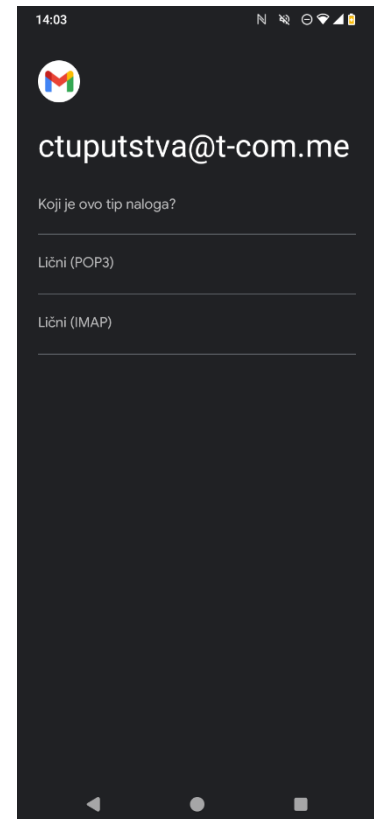
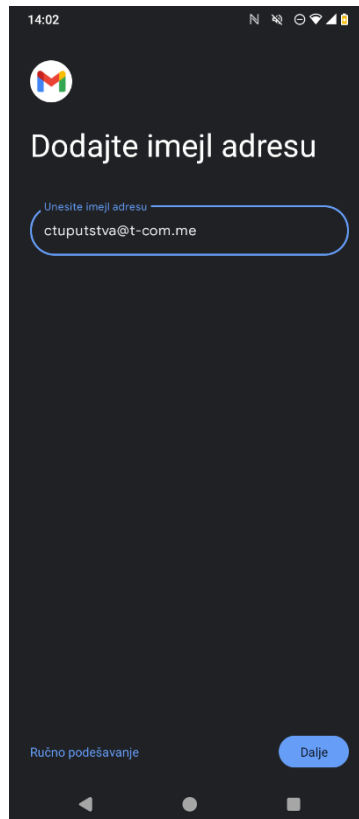
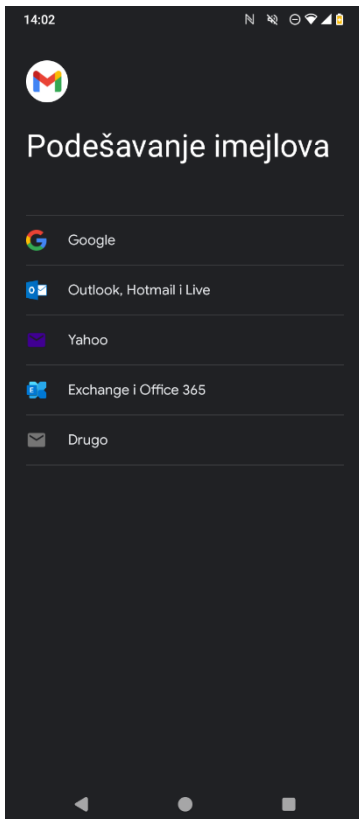
Username ctuputstva@t-com.me

Password



## Android

1. Otvorite Gmail aplikaciju
2. Kliknite na profilnu ikonicu u gornjem desnom uglu
3. Odaberite Add another account
4. Kliknite na Other
5. Unesite email adresu, odaberite IMAP i unesite lozinku
6. Podesite server za dolaznu i odlaznu poštu (mail.t-com.me)
7. Dodajte ime naloga i potvrdite dodavanje email naloga





14:03

ctuputstva@t-com.me

Lozinka

.....

Dalje

14:21

Podešavanja servera za dolaznu poštu

Korisničko ime

ctuputstva@t-com.me

Lozinka

.....

Server

mail.t-com.me

Dalje

14:22

Podešavanja servera za odlaznu poštu

Zahtevaj prijavljivanje

Korisničko ime

ctuputstva@t-com.me

Lozinka

.....

SMTP server

mail.t-com.me

Dalje

14:22

Nalog je podešen i imejl stiže!

Ime naloga (opcionarno)

ctuputstva@t-com.me

Ime

Telekom Nalog

Prikazuje se u poslatim porukama

Dalje